

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

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This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Donald Robert Stevens
2. a. Name of accompanying relative: _____ or None ☒
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates of departure and return: Departure: 04/08/2018 Return: 04/10/2018
b. Dates at personal expense (if any): _____ or None ☒
4. Departure city: Arlington, VA Destination: Las Vegas, NV Return city: Arlington, VA
5. Sponsor(s) (who paid for the trip): National Association of Broadcasters
6. Describe meetings and events attended: Speeches by fmr. Senator Gordon Smith, E&C Chairman Walden, tour of radio station, panel on 1st Amendment, etc.
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. ☒ a completed Sponsor Post-Travel Disclosure Form;
 - b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. ☒ page 2 of the completed Traveler Form submitted by the employee; *and*
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*): ☒
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER:  DATE: 04/23/2018

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Blake Farenthold DATE: _____

SIGNATURE OF SUPERVISING MEMBER: 

Resigned

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U.S. House of Representatives
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. ***A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): National Association of Broadcasters
2. Travel Destination(s): Las Vegas, NV
3. Date of Departure: 04/08/18 Date of Return: 04/10/18
4. Name(s) of Traveler(s): Donald Stevens
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$888.27	\$237.44	\$168.60	\$185 exhibit pass
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature

Name: Chris OrnelasTitle: Chief Operating OfficerOrganization: National Association of Broadcasters

I am an officer of the above-named organization (signify statement is true by checking box): ☒

Address: 1771 N Street NWWashington, DC 20036Telephone number: 202-429-5301Email Address: sbone@nab.org / cornelas@nab.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

**U.S. House of Representatives
Committee on Ethics**

TRAVELER FORM

1. Name of Traveler: Donald Stevens
2. Sponsor(s) (who will be paying for the trip): National Association of Broadcasters
3. Travel destination(s): Las Vegas, NV
4. a. Date of departure Sunday, April 8, 2018 Date of return: Tuesday, April 10, 2018
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ☒ No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☒ Yes ☐ No
b. If yes, explain why the second night of lodging is warranted:
Travel time & distance to Las Vegas require a second night's stay.
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
Donald Stevens is the Judicial Counsel to Rep. Blake Farenthold and maintains a portfolio which includes intellectual property and telecommunications issues which will be discussed at NAB Conference.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ☒ No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 3/9/2018



Signature of Employing Member

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
National Association of Broadcasters
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☐ or
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☒ or.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
See attached document (spreadsheet).
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: Sunday, April 8, 2018 Date of return: Tuesday, April 10, 2018
7.
 - a. City of departure: Washington, DC
 - b. Destination(s): Las Vegas, NV
 - c. City of return: Washington, DC
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☐ or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☒
9. Check one of the following:
 - a. I checked 8(a) or (b) above: ☐
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ or
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☒If "d" is checked, explain why the second night of lodging is warranted: _____
Travel time & distance to Las Vegas, as well as the start & end time of the conference require a second night's lodging.

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$750 (airfare)	\$106-149/night	\$160
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$345	Exhibit pass: \$185, Taxis/Shuttles: \$160
For each accompanying relative		


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ *or*
b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Chris Ornelas

Title: Chief Operating Officer

Organization: National Association of Broadcasters

Address: 1771 N Street NW, Washington, DC 20036

Telephone number: 202.429.5453

Email address: cornelas@nab.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

April 4, 2018

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Mr. Donald Stevens
Office of the Honorable Blake Farenthold
2331 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Stevens:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Las Vegas, Nevada, scheduled for April 8 to 10, 2018, sponsored by the National Association of Broadcasters. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks
Chairwoman

Theodore E. Deutch
Ranking Member

SWB/TED:adw

At the time that I left for this trip, now-former Congressman Blake Farenthold had resigned, but the Office of the Clerk had not taken control of the office. The Clerk took control of the office while I was away. At this point I no longer have a supervising Member who can sign this form.

The Committee on Ethics had previously advised me that the ethics rules would allow the trip even following resignation of Mr. Farenthold. The Office of the Clerk advised me that they would not prohibit me from taking the trip.



2018
Congressional Leaders
Program



CONGRESSIONAL LEADERS PROGRAM SCHEDULE "GROUP 1"

Sunday, April 8, 2018

Evening

Arrive in Las Vegas
McCarran International Airport (LAS)

Monday, April 9, 2018

7:30 am

Shuttle to Convention Center
Hotel Lobby (Caesars, Paris, Palazzo)

8:00 – 8:50 am

Breakfast & Industry Briefing
Las Vegas Convention Center – North Hall Room N221

Congressional staff will have breakfast and will be briefed on the day's itinerary and learn about developments in the broadcasting industry.

9:00 - 10:00 am

NAB Show Opening
Las Vegas Convention Center – North Hall

The NAB Show opening will be hosted by NAB President and CEO, Senator Gordon Smith. This event features Senator Smith's state of the industry address, the presentation of the prestigious Distinguished Service Award, and a keynote discussion with Robin Roberts, co-anchor of ABC's "Good Morning America."

10:15 am – Noon

NAB Show Floor Tour

Las Vegas Convention Center – North Hall

Featuring 1,500+ companies spread over more than 800,000 square feet of exhibit hall space, the NAB Show® exhibit floor delivers companies that are defining the next generation of content creation and delivery. Explore the most cutting-edge innovations through interactive exhibits, on floor education, live demonstrations and technology focused pavilions. Meet with C-level executives, industry pioneers and technology gurus responsible for the development of these products and integrated solutions. Program participants will visit vendor booths and see exhibitor displays through this tour of the show floor.

- Group 1: Bob / Grisella & Nicole
- Group 2: Alison / Jack & Curtis
- Group 3: Kelly / Shawn & Josh
- Group 4: John / Mike

12:15 - 1:30 pm

Lunch with Industry Leaders

Las Vegas Convention Center – North Hall Room N221

Congressional staff will have lunch with industry leaders and learn about developments in technology and policy that effect broadcasting.

1:45 pm

Shuttle to Radio Station

Las Vegas Convention Center – North Hall (Outside)

2:15 – 3:30 pm

Radio Station Tour

Beasley Media Group

2920 S Durango Dr, Las Vegas, NV 89117

Congressional staffers will visit a cluster of the top radio stations in Las Vegas – Beasley Media Group. During the visit, staffers will participate in a tour of the station, learn about how broadcasters and artists collaborate to promote their music, and sit down for a brief Q&A with the General Manager of the station. They will have the chance to see new broadcasting technologies in person, and learn how policy decisions effect local broadcasters.

3:45 pm

Shuttle to Convention Center
Beasley Media Group (Outside)

4:15 – 5:00pm

**NAB Show Floor (self-guided), or
Futures Park Reception – NAB PILOT**
Las Vegas Convention Center – North Hall

Congressional staff will have additional time to explore the NAB Show floor on their own, to learn more about new broadcasting technologies.

Staff will also have the option to attend the Futures Park reception, hosted by NAB PILOT (widely attended). The Futures Park features broadcasting technologies which are all in development and have not been commercially released. Staff will have the chance to learn directly from developers about the next generation technologies and products.

5:00 – 6:30pm

Shuttle Bus to Hotel
Las Vegas Convention Center – North Hall

- 5:00pm
- 5:30pm

6:15pm

Shuttle Bus to Reception
Hotel Lobby (Caesars, Paris, Palazzo)

6:30 - 7:30 pm

Achievement in Broadcasting Dinner Reception
Encore Ballroom

The Achievement in Broadcasting Dinner honors those who made – and are making – television and radio a vital part of the American lifestyle and earned a place in broadcasting history. The reception will allow Congressional staffers to meet with the 2018 NAB Broadcasting Hall of Fame honorees, “Wheel of Fortune” and “JEOPARDY!,” and learn about their contributions to the broadcasting industry.

7:45pm

Shuttle Bus to Dinner
Encore Lobby

8:00 pm

Dinner
Firefly Tapas Kitchen & Bar
3824 Paradise Rd, Las Vegas, NV 89119

Tuesday, April 10, 2018

Morning

Depart Las Vegas
McCarran International Airport (LAS)



2018
*Congressional Leaders
Program*



CONGRESSIONAL LEADERS PROGRAM SCHEDULE "GROUP 2"

Sunday, April 8, 2018

Evening **Arrive in Las Vegas**
McCarran International Airport (LAS)

Monday, April 9, 2018

7:30 am **Shuttle to Convention Center**
Hotel Lobby (Caesars, Paris, Palazzo)

8:00 – 8:50 am **Breakfast & Industry Briefing**
Las Vegas Convention Center – North Hall Room N221

Congressional staff will have breakfast and will be briefed on the day's itinerary and learn about developments in the broadcasting industry.

9:00 - 10:00 am **NAB Show Opening**
Las Vegas Convention Center – North Hall

The NAB Show opening will be hosted by NAB President and CEO, Senator Gordon Smith. This event features Senator Smith's state of the industry address, the presentation of the prestigious Distinguished Service Award, and a keynote discussion with Robin Roberts, co-anchor of ABC's "Good Morning America."

10:15 am – Noon

NAB Show Floor Tour

Las Vegas Convention Center – North Hall

Featuring 1,500+ companies spread over more than 800,000 square feet of exhibit hall space, the NAB Show® exhibit floor delivers companies that are defining the next generation of content creation and delivery. Explore the most cutting-edge innovations through interactive exhibits, on floor education, live demonstrations and technology focused pavilions. Meet with C-level executives, industry pioneers and technology gurus responsible for the development of these products and integrated solutions. Program participants will visit vendor booths and see exhibitor displays through this tour of the show floor.

- Group 1: Bob / Grisella & Nicole
- Group 2: Alison / Jack & Curtis
- Group 3: Kelly / Shawn & Josh
- Group 4: John / Mike

12:15 - 1:30 pm

Lunch with Industry Leaders

Las Vegas Convention Center – North Hall Room N221

Congressional staff will have lunch with industry leaders and learn about developments in technology and policy that effect broadcasting.

1:30 - 2:50 pm

First Things First: Is the Press Still Free?

**Panel discussion w/ remarks from FCC Commissioner
Jessica Rosenworcel**

Las Vegas Convention Center - North Hall Room N258

Journalism can be a successful engine of democracy when facts can be reported objectively without fear or favor. Yet, we now hear public claims of "fake news" and, in some cases, the media is threatened with revised libel laws or the revocation of broadcast licenses. All of this is taking place at a time when journalists and citizens have an unprecedented ability to reach a wide audience and ready access to policymakers' unfiltered viewpoints through social media. How do each of these conditions affect journalism? How should the media respond? Is freedom of the press being threatened or more expansive than ever before?

FCC Commissioner Jessica Rosenworcel will give introductory remarks prior to the panel discussion.

2:50 pm

Break

3:15 pm

Shuttle to Radio Station

Las Vegas Convention Center – North Hall (Outside)

3:45 – 5:00 pm

Radio Station Tour

Beasley Media Group

2920 S Durango Dr, Las Vegas, NV 89117

Congressional staffers will visit a cluster of the top radio stations in Las Vegas – Beasley Media Group. During the visit, staffers will participate in a tour of the station, learn about how broadcasters and artists collaborate to promote their music, and sit down for a brief Q&A with the General Manager of the station. They will have the chance to see new broadcasting technologies in person, and learn how policy decisions effect local broadcasters.

5:15 pm

Shuttle to Hotels

Beasley Media Group (Outside)

5:30 pm

Break

6:15pm

Shuttle Bus to Reception

Hotel Lobby (Caesars, Paris, Palazzo)

6:30 - 7:30 pm

Achievement in Broadcasting Dinner Reception

Encore Ballroom

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7:45pm

Shuttle Bus to Dinner

Encore Lobby

8:00 pm

Dinner

Firefly Tapas Kitchen & Bar

3824 Paradise Rd, Las Vegas, NV 89119

Tuesday, April 10, 2018

Morning

Depart Las Vegas

McCarran International Airport (LAS)